TENDER DOCUMENT

NIT NO: - TMD/774

For

Non-Comprehensive Annual Maintenance Contract (AMC) of the instrument ICP-AES (JY Ultima 2) Sr. No. OWOV/1333 placed at C, R&D, UCIL Turamdih, Jharkhand, India

OF

Control, Research & Development Department, Turamdih
Non-Comprehensive Annual Maintenance Contract (AMC) of the instrument ICP-AES (JY Ultima 2) Sr. No. OWOV/1333 placed at C, R&D, UCIL Turamdih, Jharkhand, India.

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NOTICE INVITING TENDER

NIT NO.: TMD/774

Sealed item rate tender is invited from bonafide resourceful, reliable, experienced & reputed contractor for the execution of following work:

Name of Work & Plant:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Description of Services</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Non-Comprehensive Annual Maintenance Contract (AMC) of the instrument ICP-AES (JY Ultima 2) Sr. No. OWOV/1333 placed at C, R&amp;D, UCIL Turamdih, Jharkhand, India.</td>
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</table>

1. **Estimated Cost:** Rs. 1,28,800/- (Rupees One Lakh Twenty Eight Thousand and Eight Hundred only)

2. **Earnest Money Deposit:** Rs. 2,500/- (Rupees Two Thousand Five Hundred only)

3. **Cost of Tender:** Rs.350/- (Rupees Three Hundred Fifty only)

4. **Issue Date of Tender Document:** 08.03.2017

5. **Close of Sale of Tender Document:** 30.03.2017

6. **Last date of receiving of completed Tender:** Submission of filled in tender document in the office of Addl. Manager (Personnel), Turamdih up to **12.00 Noon of 31.03.2017**

7. **Tender Opening Date:** 31.03.2017 at 3.30 PM

8. **Prequalification criteria:** Offer for Non-Comprehensive Annual Maintenance Contract shall be accepted only when the party will submit the **valid authorization certificate issued from the Original Equipment Manufacturer (OEM i.e., M/s HORIBA Scientific, France)**. The issued certificate must clearly indicate the validity date of issued certificate, as well as it shall be signed by a competent person of OEM.
Full details, terms & conditions & other specification of work will be available in the tender document. Tender document can be obtained from the Office of the Additional Manager (Personnel), UCIL, TURAMDIH on payment of cost of the Tender document fixed thereon (non-refundable) by SBI on line challan on all working days except Sunday & Holiday between 9.30 AM to 11.30 AM & 2.30 PM to 4.30 PM. Alternatively tender document may be downloaded from our web site website- www.uraniumcorp.in. In such a case, the tender document fee to be submitted by SBI on line challan and EMD may be submitted by Bank Draft drawn in favor of Uranium Corporation of India limited, Jaduguda, payable at State Bank of India, Jaduguda Branch, Code No. 0227. **All these documents as prescribed above should be enclosed in the envelope containing Technical proposal bid document.**

The tenders are to be submitted in **Single tender two part** i.e. Part – A, Technical & Commercial Terms & Conditions (Unpriced) and Part – B, Price proposal, to the Addl. Manager (Personnel), Uranium Corporation of India Limited, Turamdih, P.O.: Sundernagar, District: Singhbhum (East), Jharkhand – 832 107 to reach him on or before the date & time fixed for receiving the bid. **Telex, telegraphic or E-mail bids will not be entertained.**

The sealed outer cover should contain two envelopes each sealed and marked with NIT No. closing date and general description of work tendered for and type of bid. One sealed envelope should contain technical proposal and commercial terms and conditions and the other sealed envelope price proposal, both envelopes should be enclosed in an outer sealed cover which should be superscribed with NIT No. and general description of the work quoted for Tenders will be opened on due date as mentioned above by the Corporation’s authorized representative (s) in the presence of Tenderers who are present.

**Tenders received without earnest money are likely to be rejected. Tenderer shall enclose the Draft/Bank Guarantee of the public sector Banks for the Earnest Money in separate envelope and shall enclose the same in the envelope containing technical proposal.**

The Corporation reserves the right to accept or reject any or all tenders either in full or part thereof or to split up the work or regroup the packages among more than one contractors if necessary without assigning any reasons whatsoever. Purchase preference shall be applicable as per Govt. of India directives.

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for Chairman & Managing Director
Uranium Corporation of India Limited

CC: Manager (A/cs), Turamdih, Addl. Manager (Pers.), Turamdih, Notice Board-Turamdih
NIT NO.: TMD/774

Job: Non-Comprehensive Annual Maintenance Contract (AMC) of the instrument ICP-AES (JY Ultima 2) Sr. No. OWOV/1333 placed at C, R&D, UCIL Turamdih, Jharkhand, India.

1. To be deposited in the tender box at the office of Addl. Manager (Pers.), Turamdih Mines by 12.00 Noon on 31.03.2017.

2. Tender will be opened in the presence of Tenderers who may like to present at 3.30 PM on 31.03.2017.

Issued to ____________________________________________

(Name of the contractor)

Signature of officer issuing the Tender documents: ________________________________

Designation: ________________________________

Date: ________________________________

Cash Memo No. :
FORM OF TENDER

To,
The Chairman & Managing Director,
M/s. Uranium Corporation of India Limited,
P.O: Jaduguda Mines,
Dist: East - Singhbhum,
Jharkhand – 832 102

Dear Sir, I/We, the undersigned hereby submit, the Tender document for the work as above and hereby under take to execute the complete works as set forth in the scope of work, Technical Specifications in accordance with the Conditions of Tendering, special conditions of Contract, General conditions of Contract or in default thereof to forfeit any pay to Uranium Corporation of India Limited, the sum of money mentioned in relevant Tender Documents. I/We agreed to abide by this tender for the period of ________ months from the date fixed for the opening of the same and in default agree that the amount of Earnest Money along with this Tender may be forfeited. I/We undertake to complete whole works covered under this Tender within a period of ________ months from the date of Letter of Acceptance. I/We have deposited as the Earnest Money a sum of Rs. ____________ in shape of ________________ which amount is not to bear any interest and I/We do hereby agree that this sum shall be forfeited by Uranium Corporation of India Limited in the event of accepting my/our tender I/We fail to execute the Contract when called upon to do so. I/We also undertake, as required to enter into a Contract with Uranium Corporation of India Limited by executing an Agreement that we shall be bound by the terms and conditions of the Tender documents and subsequent letter, minutes of discussions and letter of acceptance of Work order.

(Signature of Tenderer with seal)

Name:

Address of the firm:

Dated:
Part - A, Technical & Commercial Terms & Conditions (Unpriced)

1. The tenure of the contract shall be for one year from the date of signing of the contract.

2. Scope of Work:
   
   a) The contract will include general maintenance as well as breakdown calls, hardware and software problems and any other problems related to the instrument. Other accessories required to run this instrument such as Computer, Printer, Gas Stabilizer, Chiller etc. are not covered under this contract.

   b) The contract will include preventive maintenance visits and breakdown visits in the said duration. Party shall clearly specify the number of such visits in their offer. If there is any major breakdown in the instrument or its sub-assembly, which needs repairs at the workshop of the party, we will send it to the party's place. All the charges of delivery and collection of the instrument shall be borne by us including insurance for transit and storage at third party. The charges for such repairs will be extra.

   c) The AMC shall be on non-comprehensive maintenance service basis (Service maintenance contract only).

   d) Spares: If required to be provided by UCIL. All spares and consumables will be arranged by us. If any consumable and/or part of instrument is replaced during the servicing by the service engineer from stock of the party, it will be charged separately immediately after the engineer's visit.

3. Payment terms: Payment will be made on against visit basis within 30 days after submission of certified invoices.

4. Offer for annual maintenance contract shall be accepted only when the party will submit the valid authorization certificate issued from the original equipment manufacturer (OEM i.e., M/s HORIBA Scientific, France). The issued certificate must clearly indicate the validity date of issued certificate, as well as it shall be signed by a competent person of OEM.

5. The OEM authorization certificate shall also certify that the authorized dealer is only Exclusive/Sole Representative in India.

6. The services of engineer of the contractor may be required on non-working days or beyond office hours on working days on some occasions to meet emergency situation without any extra charges.
7. **Nature of Tender**: Single Tender Two Parts.

8. **Working Hours**: As the requirement is for round the clock operation. Service engineer will be deputed as per instruction of officer-in-charge. No extra claims shall be entertained for working beyond duty hours in such urgency.

9. **Commencement of work**: Work will commence immediately from the date of issue of work order. A letter duly signed under contractor’s official seal as a token of acceptance of all terms & conditions of work order must reach in the office within two days of receipt of the order. The work order No. & Date as well as name of work must be quoted in all correspondences.

10. **Completion period of contract**: Completion period of present contract is one year.

11. **Jurisdiction / Dispute**: Any action / dispute arisen out of or from this work order shall be subject to the jurisdiction of court of law at Jamshedpur only, irrespective of anything to the contrary mentioned in the tender/ quotation. Any statutory obligation has to be made by the contractor. Tenderer will extend all help.

12. **Safety Rules & Regulations for contractor’s employees**: UCIL’s Safety Rules & Regulations for contractor’s employees will be complied strictly during the execution of works at site. **Contractor shall ensure the use of safety appliances during the work at site.** Contractor will take full safety measures and arrange the necessary safety gadgets / appliances, tools & tackles, helmet, gumboot required for the work by their own so as to ensure that no damage, loss or injury to corporation’s personnel, contractors' personnel, third party or equipment are caused due to the work being carried out by contractor.

13. **Rate (s) in figures and words**: The tenderer should mention their price/item rates in figures as well as in words. In case of any dispute/ambiguity, the price/rate mentioned in words shall be considered as final. Insertions, postscripts, additions and alterations shall not be recognised unless confirmed by the tenderer’s signature. **Tenderer shall submit schedule of items(s) and rate(s) in triplicate duly signed and stamped on each page.**

14. **Tax & Duties**: The quoted rate should be inclusive of all taxes and duties including service tax, if applicable.
15. **Reimbursement for variation in Taxes**: The Contractor will be paid at actual against production of documentary evidence for any variation in statutory taxes, duties etc. or any imposition of new Governmental taxes/duties during the Contract execution etc. period. For this purpose, the bidder should indicate clearly in his price bid the details of taxes and duties considered for all those major items for which he intends to claim for such reimbursement.

16. **Validity**: The offer should remain valid for a minimum period of *three months* from the date of its opening. The Tenderer’s shall not be allowed to increase, amend or withdraw his tender within this period and if he does so the earnest money deposit may be forfeited.

17. **Indemnity**: Contractor will fully indemnify the corporation against all responsibility and whatsoever arising out of accident/ injury to contractor's workmen, third party or to corporations' personnel and properties.

18. **Award of Contract**: The Corporation reserves the right to accept or reject any or all tender either in full or part or to split up the work, if necessary, without assigning any reasons therefore.

19. **Security Rules & Regulations and Entry Passes**: The contractor will have to submit the details of the persons to be employed for this work within two days of award of work. The contractor will be allowed to start the work only after submission of the details in prescribed verification forms (in duplicate) along with four nos. passport size photograph for each labourer separately to the Competent Authority, UCIL. Contractor will make necessary Entry Passes from concerned officials of CISF Unit, UCIL sufficiently in advance. Contractor shall strictly abide by the prevailing security rules and regulations and also to be enforced by UCIL time to time. Entry to the works premises is strictly restricted and only bonafide pass (permission) holders are allowed.

20. **Penalty**: In case on any problem in the instrument, the same will be communicated to the party in writing and after this the party has to attend the instrument within 05 days. If the instrument is down for more than 05 working days, a penalty @ Rs 500/- per day shall be imposed.

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## PRICE FORMAT

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Item Description</th>
<th>Qty. (Nos.)</th>
<th>Unit Rate (inclusive of all taxes &amp; duties) per year (Rs.)</th>
<th>Total Cost per Year (Rs.)</th>
</tr>
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<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>(In Figure)</td>
<td>(in Words)</td>
</tr>
<tr>
<td>A</td>
<td></td>
<td>C</td>
<td>D</td>
<td>E = C X D</td>
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<tr>
<td>1</td>
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Total Cost of AMC for One Year (including all taxes & duties)

The quoted rate shall be inclusive of all taxes & duties including service tax.

(Signature of bidder with stamp)