TENDER DOCUMENT

OF

Hiring of One (01) no. TATA SUMO latest model, for 08 hours duty with drivers for Tummalapalle.

N. I. T No. UCIL/TMPL/P&A – 04/2017 dt. 22/03/2017
TENDER FOR

Hiring of One (01) no. TATA SUMO latest model, for 08 hours duty with drivers for UCIL Tummalapalle.

Ref: N. I. T. No. UCIL/TMPL/P&A/ – 04/2017 dated 22/03/2017

1. To be submitted by 03.00 PM on 21/04/2017 to Chief Manager (Admn), Tummalapalle.

2. Tenders shall be opened in presence of Tenderers who may be present at 3.30 PM on 21/04/2017 in the office of Chief Manager (Admn), Tummalapalle.

Issued to  ------------------------------------------------------------------------------------------

(Name of contractor)

Signature of officer issuing the Tender document :

Designation :

Date :

Cash Memo / receipt no. :
NOTICE INVITING TENDER NO. TMPL/P&A/ 04/ 2017

Sealed tenders (in triplicate) are invited for the following work.

<table>
<thead>
<tr>
<th></th>
<th>Name of the work</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Deployment of 01 (One) “TATA SUMO” latest model (06 Seated Non A/C) vehicle with Drivers at UCIL, Tummalapalle Project on hire basis for 01 (One) years for 08 hours including Sundays &amp; Holidays extendable for further period of 01 year subject to satisfactory performance.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Estimated value</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Rs. 6,67,584/-</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Contract Period</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>01 years (24 months)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Tender document Cost</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>Rs.500/- (Non Refundable)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Earnest Money Deposit (E.M.D.)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>Rs. 25000.00</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Tender document Issue Date</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>From 22/03/2017 to 19/04/2017</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Tender document submission Last date</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>7</td>
<td>Up to 3.00 PM on 21/04/2017</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Tender Document (Technical) opening Date</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>8</td>
<td>At 3.30 PM on 21/04/2017</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Tender Type</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>9</td>
<td>Two(02) part tender</td>
<td></td>
</tr>
</tbody>
</table>

If UCIL Tummalapalle Project office happens to be closed on the last date and time mentioned for any of the above events, the said event will take place on the next working day at the same time and venue.

Full details, terms and conditions of the contract shall be available in the tender document of the above NIT, which can be obtained from the office of Chief Manager (Admin), UCIL Tummalapalle, P.O: Mabbuchintala Palle, Vemula (Mandal), Y.S.R Dist. – 516 349, Andhra Pradesh on payment of cost of tender document (non-refundable) in cash at Accounts Section of UCIL, Tummalapalle Project on all working days (except Sundays & holidays) between 9.00 AM to 12 Noon and 3.00 PM to 4.30 PM OR the tender documents can also be downloaded from UCIL’s website www.uraniumcorp.in in which case, the cost of tender document must be submitted along with the offer in form of DD drawn in favour of M/s UCIL payable at SBI, Pulivendula (Branch code No.:0989). All such requests for issue of tender documents must be addressed to DGM (Mill)/ Chief Manager (P & A), Tummalapalle Project.

Sealed tenders (including both Technical Part & Price Part) will be dropped in the ‘Tender Box’ kept in the office of Chief Manager (P & A), UCIL, Tummalapalle Project at the above mentioned address on or before 21/04/2017 up to 3.00 PM and the same will be opened at 3.30 PM on the same day at the same venue in the presence of tenderers who may like to be present.

Tender documents are non-transferable. Bidders must bid on their own name only. Tender documents must be submitted along with DD for Rs. 25000/- (Rupees Twenty five thousand only) as EMD, drawn in favour of M/s UCIL payable at SBI, Pulivendula (Branch Code No.: 0989) failure which the offer will not be considered. The Corporation reserves the right to accept/reject or cancel any or all the tenders, if necessary without assigning any reasons whatsoever.

The Tender is also available at our website: www.uraniumcorp.in

For Chairman & Managing Director
Uranium Corporation of India Ltd.
Application form

DETAILS OF APPLICATION FORM/PREQUALIFICATION/CREDS/ INFORMATION SHEET ABOUT THE TENDERER/CONTRACTOR
(Filled by Contractor)

1. Name of the Firm/Company of the Tenderer: ............................................

2. Name Address and Telephone Number of the Owner of the Firm:
........................................................................................................................................

3. Registered Office-address of the Establishment:
........................................................................................................................................

4. Address for correspondence/all communications with the Firm:
........................................................................................................................................

5. Name, designation, address of the person authorized to deal with this Tender/ work:
........................................................................................................................................


7. Registration No. and Date: ........................................................................................

Registering Authority : .................................................................................................

8. Name of Owner/ Partners   Occupation   Address   Telephone No.

<table>
<thead>
<tr>
<th>Name of Owner/ Partners</th>
<th>Occupation</th>
<th>Address</th>
<th>Telephone No.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

9. Address of the office/ Work site of the Tenderer, nearest to the place of the work being tendered:
........................................................................................................................................

........................................................................................................................................

10. Details of the Work-experience of the Firm:

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Name, Address &amp; Telephone No. of the Client</th>
<th>Name of the Work Contract No. &amp; date</th>
<th>Value (Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Financial Particulars:

a) Authorized Capital: .......................................................... ..

b) Paid up Capital: .......................................................... ..

c) Working Capital – limit in cash credit form, Bill purchase/discount – forms etc. from the Bank: ............................................. Branch: ......................

Value of Rs. ..............................................................

d) Loans and advance taken: ..........................................................

Loan and advances outstanding: ..............................................................

e) Value of work/turnover done during preceding three years:

<table>
<thead>
<tr>
<th>Financial Year</th>
<th>Value of Work</th>
<th>Income Tax deposited</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

f) Audited Balance – sheet and Profit and Loss Account for the last 3 years: ..............................................................

11. Furnish copy of Income Tax Return for the last three years.


13. Sales Tax, Central Sales Tax Regd. No. ..........................................................

14. Excise tax license No. ..........................................................


17. Any other relevant Regn. No. if any: ..........................................................

18. Road Permit details: ..........................................................

19. Service Tax Registration No: ..........................................................

20. Provident Fund Code No: ..........................................................

21. Details of ownership of various Vehicles furnished as enclosed.

Date: ..........................................................

Name and Signature of Authorized Representative of Tenderer/ Contractor
Hiring of 01 (One) no. TATA SUMO latest model, for 08 hours duty with drivers for Tummalapalle.

UCIL is in need of 01 (One) no. TATA SUMO latest model with drivers for 08 hours duty for Tummalapalle. Tenderers are requested to quote for the same in the enclosed format.

The tender will be in two parts i.e. (i) Technical part and (ii) Price part. The Technical Part & the Price Part should be enclosed in two separate sealed envelopes. These two envelopes along with the Earnest Money Deposit (EMD) should be inside the main cover envelope and sealed. This main cover envelope should be supercribed with the title of the tender.

The detailed terms and conditions are given below.

1. **VALIDITY OF TENDER:** The offer shall be valid for at least THREE months.

2. **EMD:** The EMD amount shall be deposited in the form of DD from any nationalized bank drawn in favor of UCIL payable Pulivendula or by cash to be deposited in UCIL A/C’s section, Tummalapalle.

3. **SUBMISSION OF TENDER DOCUMENT:** Tenders submitted without EMD or incomplete tenders shall be summarily rejected without any further reference to tenderer.

   The tender should be submitted in a sealed Cover envelope (super scribed with NIT No. Name of the work, date and time of opening, name & address of the party). This cover envelope should contain the following three sealed envelopes.

   a. **EMD Envelope:** It should contain the Earnest Money Deposit with a covering letter.

   b. **Technical Part Envelope:** It should contain the Technical Part (without price offered), the details of the vehicles offered in the technical-part form viz. PAN Certificate, etc. and a covering letter/application along with two sets of photocopy of these documents.

   c. **Price Part Envelope:** It should contain the Price Part in original with two sets of photocopies of the same Price Part (Price quoted shall be inclusive of all taxes).

4. The Vehicle should be of Tenderer’s own vehicle as well as latest model. The vehicle should be in excellent running condition complete with good seats, glasses, tyres & stepney etc. and should be offered along with drivers. The Tenderer cannot quote for leased vehicle for this tender.

5. The duty of the vehicles is 08 hours including Sundays and holidays.

6. **The hired vehicle will be retained whenever required beyond 08 hours** and an amount of Rs.50/- per hour shall be paid for every additional hour of use duly certified by officer-In-charge of vehicle. No extra amount whatsoever would be paid.

7. The contract would be for a period of 01 (One) years further to be extended if necessary for one year subject to the satisfactory performance. UCIL has the right to terminate the contract after giving one-month notice without assigning any reason. However, even within the initial One year contract period, if the performance of the contractor is found to be poor, for example: Many breakdowns/Stoppage of Vehicle for any reasons whatsoever attributable to the contractor; UCIL has the sole right to cancel the contract after giving prior notice of one month to the contractor.

8. Income tax and surcharge over income tax as per rules would be deducted from RA bill.

9. Log Books shall be arranged and maintained by the tenderer by their own and monthly bill is to be submitted to Chief Manager (P&A).

10. All the documents connected with the vehicle like RC book, Driver’s License etc. should always be available with the vehicle.

11. **RA BILL:** Only one bill is payable every month for the vehicle. Monthly Bill shall be payable after certification (Attendance & Minimum wages) of Personnel Department.

12. **MODE OF PAYMENT AGAINST RA BILLS:** Bill payment shall be payable only through e-payment. Contactor has to submit their e-payment details to Accounts Department Tummalapalle. Required
document for e-payment: (i) Application for e-payment (ii) Cancelled Cheque (iii) Pan Card Xerox. If already registered with e-payment then please ignore.

13. Tenderer with valid address and telephone number (s) where they can be contacted during working hours shall only be considered. Tenderers without valid address and telephone numbers shall be rejected.

14. Drivers must be well behaved or shall be suitably substituted failing which vehicle shall be terminated with one-month prior notice. Accommodation for the drivers is contractor's responsibility only.

15. NATURE OF DUTY OF THE VEHICLE:

The vehicle will be for the exclusive use for “official works” of the Corporation for any area (including Pipe line & Tailing pond area) & sometimes material may also be carried in it. The vehicle cannot be engaged by the tenderer for any other work during entire contract’s period.

16. Taxes & Insurance: Payment of Taxes and Insurance of the commercial vehicle is the responsibility of Tenderer. All RTO documents must be with the driver. Necessary road permit and other documents related to commercial vehicle must be available with the tenderer and the same should be furnished if required. In case the vehicle is held up the Police/RTO personnel for an offence against non-compliance of law, the responsibility shall be of the Tenderer. If the vehicle is held up by Police/RTO/any other agency & not being used for UCIL, penalty clause No. 31 as mentioned in this tender document shall apply. Insurance means insurance for vehicle as well as drivers.

17. All the maintenance will be borne by the Tenderer only.

18. The engine oil, lubricants as required are to be filled up by the tenderer only and no extra charges would be paid.

19. DIESEL CONSUMPTION: The ruling price of diesel as on the last working day of a calendar month will be taken into consideration for the payment of the fuel cost. However, cash memo should be submitted along with bill to verify the rate of fuel as on the cost date of the month. UCIL will bear the cost of diesel calculated as given below. The diesel consumption for the vehicle shall be calculated as given below:

   **TATA SUMO:** @ 10.0 Km/Litre

20. The contact amount is arrived in two parts. One is fixed amount, other is calculated on the kilometers run by the vehicle, as signed in the log book. For example if the vehicle has run for Say, 1200 km then the amount to be paid is fixed amount plus 1200 km / 10 X Rs. 50.00/- (10 km/Ltr @ 50.00/liter). Apart from this no other amount whatsoever is payable.

21. RUNNING LIMIT: There is no restriction on km run by the vehicle.

22. The monthly rent includes Sundays and holidays in a month. The Tenderer is allowed to take the vehicle for repair/maintenance on any one day in a month, subject to the convenience of the user. For repairing purposes, the vehicle is allowing maximum 75 KM run (to & from) journey per month. Km’s beyond this 75 KM is not allowed and shall not be paid.

23. PARKING OF THE VEHICLE: During night time, the Vehicle has to be parked at B-type Hostel Building (Near AMD Camp) at owner’s risk and cost.

24. IDENTITY CARDS: The following identity cards will be issued by SPF for controlling the entry of vehicle/persons into the company premises.

   a) Identity-card/Gate passes for the vehicle.
   b) Identity-card/Gate passes for the driver.

   Identity card issue by SPF will have to be carried by the driver of the vehicle for entering the UCIL premises. It will be responsibility of the tenderer to ensure that the necessary formalities required for the issue of the Gate Pass are completed well in advance so that work is not hampered due to absence of gate pass for any such person/vehicle.
25. **PROCEDURE FOR ENGAGING PERSONS AS PER THIS TENDER:**

a. **Intimation of Appointment & Termination:** For each person intended to be appointed or terminated by the contractor as per this tender, the tenderer will have to submit a letter to the Chief Manager (P&A) declaring his intention to appoint or terminate, as the case may be, accompanied by such other particulars, documents and in such format as may be prescribed by the Engineer-in-charge.

b. **Medical Examination:** The driver before his actual engagement will have to be medically examined and in case found to be medically fit will be considered for engagement. MEDICAL EXAMINATION (IME and PME) is to be done and his Medical Reports will be deposit to the office of Chief Manager(P & A) before engaging him in the actual operations.

   The IME and PME should be done as per the form “O” and also include the following:
   i. Chest X-RAY (Single posterior and Alterior)
   ii. Spiro gram (Pulmonary function test, including determination of forced vital capacity (FVC) and Forced Expiratory volume at 1 second (FEVI).

   **Note:** L-1 bidder is requested to collect form "O" during the receiving of LOI.

c. **Vocational Training:** All the persons who are required to be imparted vocational training under the Mines Vocational rules, 1966 will have to be imparted vocational training at the Group VTC, Tummalapalle before engaging them in the actual operations. Please collect the letter of VTC training from the office of Mine Manager after receiving of LOI.

   **Note:** All Medical Examination and VTC training shall be done in between receipt of LOI and starting of work.

26. The contractor should comply with provisions of Contract Labour Act (Regulation & Abolition) 1970 and Central rules framed there under and minimum wages act 1948, The Employees Provident Funds Act 1952 (if applicable) and Bihar min. wages rules 1951.

27. **Prevailing Statutory min. wages is to be disbursed to the Drivers/Khalasi of hired vehicle by the contractor on monthly basis through an Account payee cheque/e-payment mode.** Wages shall be disbursed based on actual attendance at UCIL duty. Reimbursement of actual disbursement of wages will be done by UCIL to the contractor in subsequent month on submission actance against disbursement of wages duly signed by Driver/Khalasi along with copy of cheque/e-payment details. In case of increase of statutory wages then it will be reimbursed to the contractor on actual disbursement of wages to the beneficiary and submission of proof of payment to UCIL. Base date of min. wages shall be considered as on the last date of submission of price bid.

28. **SAFETY GADGETS FOR PERSONS:** All the safety gadgets for the drivers’ viz. safety shoes, etc. will be provided by the tenderer.

29. **UNIFORMS OF DRIVERS:** It is essential for the drivers to wear Uniforms while on duty. Uniforms of the drivers should be Khaki Pant and Shirt and it will be provide by the contractor.

30. **FIRST AID MATERIALS:** The owner of the vehicle must ensure that first aid materials are available in its vehicle at all times as per rule.

31. **PERIODIC BRAKE TEST AND OTHER FORMALITIES:** 'Periodic Brake Test and other formalities' under the Mine Act, 1952 should be carried out in time. These tests are to be conducted in the presence of the statutory engineer of the mine appointed as per the Mines Act, 1952.

32. Quoted rate should be inclusive of all taxes. TDS will be recovered by UCIL from bill value as applicable as per the law.

33. A Tenderer should quote in figures as well as in words for rate(s) tendered. The amount for each item should be worked out and the requisite totals be given. Special care shall be taken to write rates in figures as well as words and the amounts in figures only in such a way that interpolation is not possible.
The total amount shall be written both in figures and in words. In case of figures 'Paisa' after the decimal figures, e.g. Rs.2.15 p and in case of words, the word 'Rupees' should precede and the words 'Paisa' should be written at the end, unless the rate is in whole rupees and must be followed by words 'only' at the end of the part of the line.

a. Only the rates quoted shall be considered.

b. Rates quoted by the contractor in item rate tender in figures and words shall be accurately filled in so that there is no discrepancy in the rates written in figures and words. However, if a discrepancy is found, the rates which correspond with the amount worked out by the contractor shall unless otherwise proved be taken as correct. If the amount of an item is not worked out by the contractor or it does not correspond with the rates written either in figures or in words then the rates quoted by the contractor in words shall be taken as correct.

c. Where the rates quoted by the contractor in figures and in words tally but the amount is not worked out correctly, the rates quoted by the contractor will unless otherwise proved be taken as correct and not the amount. In event no rate has been quoted for any item(s) then rate for such item(s) will be considered as zero.

34. The security Deposit for each vehicle is 10% of the total value of the contract. The successful bidder will deposit 5% of the value of security deposit before the commencement of work. The EMD deposited by the party may be adjusted with the security deposit. The balance 5% of the value shall be recovered from the RA Bill @ 10% of the bill value of the contractor. Total value of contract means the total quoted rental for the whole period of contract.

35. The contractor must ensure that diesel is filled to full tank capacity. The vehicle shall be allowed to go out for filling of diesel. For the purpose of filling diesel tank maximum ½ an hour will be allowed and odometer/hour meter reading will be recorded in both cases e.g. when released and reported back. The use of vehicle for filling the diesel will be the account of contractor.

36. PENALTY: In case of non-availability of the vehicle due to break down, absenteeism or for any reason attributable to the contractor, a penalty @ double rate inclusive of variable cost for non-availability period shall be imposed if suitable substitute is not provided in time. [Example - (Monthly Rent/28 or 30 or 31 days) / 08 hours X 2]

37. ACCIDENT: In case of any accident during the course of performing duty, the owner of the vehicle shall compensate the consequential loss of public as well as of the company with all legal formalities for which the company is in no way accountable.

38. All other terms and conditions shall be applicable as per General Conditions of UCIL’s tender norms.

***********************
SPECIAL GUIDELINES FOR CONTRACTOR RESPONSIBILITIES AS PER DGMS

a) Prepare written Safe Operating Procedure (SOP) for the work to be carried out, including an assessment of risk, wherever possible and safe methods to deal with it/Them.

b) Provide copy of the SOP to the person designated by Mine owner who shall be supervising the contractor’s work.

c) Keep an up to date SOP and provide a copy of changes to a person designated by the Mine owner.

d) Ensure that all work is carried out in accordance with the Statue and SOP and for the purpose he may deploy adequate qualified and competent personnel for the purpose of carrying out the job in a safe manner.

e) For work of specify scope/nature, develop and provide to the mine owner a site specific Code of Practice (COP).

f) Ensure that all sub-contractors hired by him comply with the same requirement as the contractor himself and shall be liable for ensuring the compliance all safety laws by the sub or sub-subcontractors.

g) All persons deployed by the contractor for working in Mine must undergo vocational training, initial medical examination, PME. They should be issued card stating the name of the contractor and the work and its validity period, indicating status of VT & IME.

h) Every person deployed by the contractor in a Mine must wear safety gadgets to be provided by the contractor. If the contractor is unable to provide, owner, agent and Manager of the Mine shall provide the same.

i) The contractor shall submit to DGMS returns indicating Name of his firm, Registration number, Mane and address of person heading the firm, Nature of work, Type of deployment of work persons, Number of work persons deployed, How many work persons hold VT Certificate, How many work persons undergone IME and type of medical coverage given to the work persons. The return shall be submitted quarterly (by 10th of April, July, October and January) for contracts of more than one year. However, for contracts of less than one year, returns shall be submitted monthly.

Signature of Contractor
GUIDELINES FOR ENGAGEMENT OF LABOUR

Important guidelines for contractor regarding compliances of statutory provisions under following legislations:

The Minimum Wages Act,
The Payment of Wages Act,
Contract labour (Regulation & Abolition) Act, 1970,
The Employees provident Funds Act, 1952,
The Payment of Bonus Act 1965,
Employees State Insurance Act 1948,
The Mines Act, 1952
Interstate Migrant Workmen Act 1979 etc.

The bidders/Contractors are required to make compliance to the following guidelines strictly:-

1. A file containing following documents should be provided to Personnel Office, Tummalapalle.
   a) A photocopy of work order
   b) A photocopy of necessary workmen Insurance
   c) Photocopies of ID cards (voter/Aadhar/ration card etc.) of all engaged labours.
   d) Photocopies of bank passbook of engaged labours (in case of bank payment)

   Note:- Separate files should be provided for each running work order.

2. A copy of FORM-VIA of notice of Commencement /Completion of job as required under CL Act shall be provided to Personnel Office, Tummalapalle.

3. Registers and records:

   Following registers and records are required to be maintained under Minimum Wages Act/Payment of Wages Act and Contractors Labour (Regulation & Abolition) Act, 1970 etc.

   a) Muster Roll (Attendance Register)
   b) Register of Wages
   c) Register of Deductions
   d) Register of Over-time
   e) Register of Fines
   f) Register of Advance
   g) Wage Slips
   h) Register of Bonus (FORM C) (Under Payment of Bonus Act, 1965)

   The contractor shall make above records available to personnel officer for verification whenever asked for.
4. Payment of wages:

a) The ruling Minimum Wages shall be applicable i.e. Corporation will pay the prevailing minimum wages as notified by Asstt. Labour Commissioner (Central), or State labour department on whichever is higher principle to the engaged labour and same is to be ensured by the contractor.

b) The payments to the engaged labours should be preferably made through individual bank accounts. In case of payment of wages more than Rs. 5000/- to any labour, the signature of that labour in the register of wages is mandatory on the revenue stamp.

c) Wage slip in the required form should be provided to each labour at least a day prior to the disbursement of wages. Note:- Make 02 copies of wage slip i.e one for individual labour and another for own record.

d) The contractor shall fix wage period like daily/monthly/fortnightly in respect of which wages shall be payable. No wage period shall exceed one month.

e) The wages of every person employed as contract labour in an establishment or by a contractor where less than one thousand such persons are employed shall be paid before the expiry of the seventh day and in other cases before the expiry of tenth day after the last day of the wage period in respect of which the wages are payable.

f) Where the employment of any worker is terminated by or on behalf of the contractor the wages earned by him shall be paid before the expiry of the second working day from the day on which his employment is terminated.

g) All payments of wages shall be made on a working day at the work premises and during the working time and on a date notified in advance and in case the work is completed before the expiry of the wage period, final payment shall be made within 48 hours of the last working day.

h) Wages due to every worker shall be paid to him or to other person authorized by him in this behalf.

i) All wages shall be paid in current coin or currency or in both.

j) Wages shall be paid without any deductions of any kind except those specified by the Central Government by general or special order in this behalf or permissible under the Payment of Wages Act, 1936 (4 of 1936).

k) A notice showing the wage period and the place and time of disbursement of wages shall be displayed at the place of work and a copy of the same is required to be sent by the contractor to the personnel officer.

l) It shall be the duty of the contractor to ensure the disbursement of wages in the presence of such authorized representative. The authorized representative of the principal employer shall record under his signature a certificate at the end of the entries in the Register of Wages.

m) The contractor shall be required to pay Bonus to the eligible workers as per the guidelines issued by the government from time to time.
5. **Labour License and Labour Insurance:**

Necessary workman insurance coverage and labour license shall be obtained by the contractor for the workman engaged at site at his own cost. **The cost towards the same will be reimbursed on production of documentary evidences.** Such Insurance coverage and licence shall be required to be obtained for the whole period of the contract and shall be furnished to the corporation before commencement of the work without which contractor will not be allowed to start the work. No medical facility will be extended by the UCIL to the engaged labour. However in case of emergency, the UCIL may provide medical facility to the extent of UCIL Hospital only and the entire cost incurred for treatment shall be recovered from the bill of the contractor/Agency.

(a) In case of any accident to any labour/employee of the Contractor arising out of any reason in the course of employment, the Contractor shall be liable to pay full compensation under the Employee compensation Act 1923 or any amendment thereof. The Corporation shall have no responsibility whatsoever in this regard and shall stand fully indemnified by the Contractor against all claims in this regard. The Contractor may also be called upon by the Corporation to pay funeral expenses and/or any other ex-gratia amount to the dependent(s) of the deceased employee as payable in the case of Company’s employees.

(b) In case of failure on the part of the Contractor to pay the said compensation/funeral expenses/ex-gratia amount the same may be paid by the Corporation and cost/charges/expenditure incurred or spent by the Corporation in this regard shall be recovered from the Contractor’s bills/dues/security deposit

6. **Provident Fund Code Number:**

a) The contractor shall be required to obtain a Provident Fund Code Number and shall ensure that any sub-contractor engaged on his/her behalf shall also have Provident Fund Code Number.

b) All the workers deployed by the contractor or sub-contractor shall be required to enrolled as members of Provident Fund and be assigned the Universal Account Number (UAN).

c) While putting monthly/running bills for the payment the contractor shall be required to produce a certificate that all the workers deployed by him/her are enrolled for EPF and the due contributions have been credited into their accounts (UANs).

7. It is mandatory that the contractor shall ensure & submit all the remittances required under various labour acts.

8. The contractor shall update the personnel officer about the details of labour deployed on monthly basis in the prescribed format (enclosed annexure - I).

9. A notice board showing the rates of wages, hours of work, wage periods, dates of payment of wages, names and addresses of the inspectors having jurisdiction, and date of payment of unpaid wages, and an abstract of the Act and rules shall be displayed in English and in Hindi and in the local language understood by the majority of the workers in conspicuous places at the establishment and the work – site by the contractor, as the case may be.
10. In case of engaged five or more Inter-State migrant workmen (all engaged labours except who is employed mainly in a managerial or administrative capacity and supervisory capacity workmen) on any day of the preceding twelve months, A license of Inter-State migrant issued by Assistant Labour Commissioner (Central) should be provided to Personnel Office.

11. All the labour deployed by the contractor for working in mine must undergo vocational training, initial medical examination & PME.

12. In the event of the Contractor committing a default or breach of any of the provisions of aforesaid Act and rules, the company shall have the right to terminate the contract or Blacklisted for further business with the corporation.

13. The Contractor shall employ labour as per schedule to maintain the required rate of progress and of quality to ensure workmanship of the degree specified in the Contract and to the satisfaction of the Engineer-in-Charge. The contractor shall not employ in connection with the works any person who has not completed his eighteen years of age.

14. The Contractor shall in respect of labour employed by him comply with or cause to be complied with the contract labour (Regulation & Abolition) Act, 1970 and Rules made there under in regard to all matters provided therein.

15. The Contractor shall comply with the provision of the payment of Wages Act, 1936, Minimum Wages Act, 1948, Employees Liability Act, 1938, Workmen’s Compensation Act, 1923, Industrial Dispute Act, 1947, and Mines Act, 1952 or any modifications thereof or any other Law relating thereto and rules made there under from time to time. The contractor shall be liable he pay taxes as admissible under various statutory Acts/Rules and/or on his behalf the Corporation shall have right to deduct the same from his bills.

16. The Contractor shall be liable to pay his contribution and the Employees Contribution to the Employees State Insurance scheme in respect of all labour employed by him for the execution of the Contract, in accordance with provision of the ‘The Employees State Insurance Act, 1948’ as amended from time to time and as applicable in this case. In case the Contractor fails to submit full details of his account of labour employed and the contribution payable, the Officer-in-Charge shall recover from the running bills of Contractor an amount of Contribution as assessed by him. The amount so recovered shall be adjusted against the actual contribution payable under Employees State Insurance scheme.

17. The Officer-in-Charge shall on a report having been made by an Inspecting staff as defined under the Contract Labour (Regulation) Act, 1970 and rules made there under have the power to deduct the money, due to the Contractor, any sum required estimated to be required for making good the loss suffered by a worker or workers by reason of non fulfillment to the conditions of the Contract for the benefit of workers, nonpayment of wages or of deduction made for his or their wages which are not justified by the terms of the Contract or non-observance of the said act.

18. The Contractor shall indemnify the Corporation against any payment to be made under and for observance of the Contract Labour (Regulation & Abolition) Act, 1970 and Rules made there under without prejudice to his right to claim indemnity from his Sub-Contractors.

19. In the event of the Contractor committing a default or breach of any of the provisions of aforesaid Act and rules made there under/amended from time to time, or furnishing any information or submitting or filling any Form/Register/Slip under the provisions of the Law which is materially incorrect, then on the report of the Inspecting Officer, the Contractor shall without prejudice pay to the Corporation a sum not exceeding liabilities for such defaults including liquidated damaged etc. for every default, breach or
furnishing, making, submitting, filling materially incorrect statement, as may be fixed by the Labour Department and the Contractor should indemnify the Corporation against all such liabilities.

20. **Model Rules for Labour Welfare:**

a) The Contractor shall at his own expense comply with or cause to be complied with Model Rules for Labour Welfare as provided under the Rules framed by the appropriate government from time to time for the protection of health and for making sanitary arrangements for workers employed directly or indirectly on the works. In case the contractor fails to make arrangements as aforesaid, the Officer-in-charge shall be entitled to do so and recover the cost thereof from the Contractor.

b) Failure to comply with Model Rules for Labour Welfare, Safety code or the provisions relating the report on accidents and to grant Maternity Benefits to female workers shall make the Contractor liable to pay to the Corporation as liquidated damages an amount not exceeding Rs. 50.00 for each default on materially incorrect statement or reports from the Officer-in-charge in such matters, based on reports from the Inspecting officers shall be final and binding and deductions for recovery of such liquidated damages may be made from the any amount payable to the Contractor.

********

Signature of Contractor
Monthly report to be provided by Contractor to Principal Employer.

Name of his firm:-

Registration number:-

Name and address of person heading the firm:-

Nature of work:-

Type of deployment of work persons:-

Number of work persons deployed:-

How many work persons hold VT Certificate:-

How many work persons undergone PME:-

Type of medical coverage given to the work persons:-

Aggregate number of maydays lost on account of absence:-

<table>
<thead>
<tr>
<th>Authorized Cause</th>
<th>Unauthorized cause</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sickness</td>
<td>Accident</td>
<td>Leave</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Signature of Contractor
Technical Part
(Filled by tenderers)

1. Name of the firm/company of tenderers?

2. Name of the owner:

3. Address of Firm/Company of tenderer:

4. Phone/Mobile No. of Tenderers:

5. Vehicle registration No. for which quotation is given:

6. Is the manufacturing year of the vehicle latest?

7. Is the TATA SUMO offered to UCIL is your own?

8. Enclose documentary evidence of ownership of the vehicle:

9. Presently how many of your vehicles are given on hire and to whom? Mention their full address Telephone numbers and contact persons
   (1)

   (2)

   (3)

10. Experience in years in providing vehicles on hire:

11. Previous experience of business with UCIL, if any:

12. Any deviation from the general conditions may be mentioned here. UCIL has the authority to accept or reject the deviations.

I agree to the terms and conditions of Tender documents against NIT No.- TMPL/P&A/04/2017 Dt. 22/03/2017

Date

Signature of the tenderer
(Stamp)
Part – II (Price Part)

{To be submitted in two (02) copies}

1. TATA SUMOS (commercial) vehicle.

   Year of manufacture: ..........................................................................................

   Regn. No.: ........................................................................................................

   Monthly rent of each vehicle (inclusive service tax)

   In figures: ..............................................................................................

   In words: .....................................................................................................

Note:-

- Monthly rent inclusive of hire charges, maintenance cost, insurance, road tax, permit and other statutory levis if any etc.

- Monthly rent excludes Driver charges and Fuel charges.

- L1 Status shall be decided solely on monthly rent.

- Regarding Diesel and wages reimbursement please refer clause no. 19 & 27 of NIT No. TMPL/P&A/04/2017 Dt. 22/03/2017.

I agree to the terms and conditions of Tender documents against NIT No. TMPL/P&A/04/2017 Dt. 22/03/2017.

Date:....../........./.................. Signature of the tenderer

(Stamp)