TENDER DOCUMENT

OF

NOTICE INVITING TENDER NO. TMPL/P&A/03/2015 Dt. 20-04-2015

CUSTODIANSHIP/CARETAKING OF TWO/FOUR WHEELERS (BI-CYCLE / MOPED / SCOOTER/MOTOR CYCLE /FOUR WHEELERS (LIGHT VEHICLES) STAND LOCATED NEAR TUMMALAPALLE MILL & MINES PREMISES OF UCIL
TENDER

FOR

UNDERTAKING CONTRACT WORK OF CUSTODIANSHIP/CARETAKING OF TWO WHEELERS (BI-CYCLE/MOPED/SCOOTER/MOTOR CYCLE) /FOUR WHEELERS (LIGHT VEHICLES) STAND LOCATED NEAR TUMMALAPALLE PREMISES OF UCIL

NOTICE INVITING TENDER NO. TMPL/P&A/03/2015 Dt. 20-04-2015

1. To be submitted by 3.00 PM on 12.05.2015 in the Tender Box kept in the office of Manager (Admin), Tummalapalle.

2. Tenders shall be opened in presence of tenderers who may like to be present at 3.30 PM on 12.05.2015 in the office of Manager(Admin), Tummalapalle.

Issued to:________________________________________

(Name of the Contractor/Tenderer)

Signature of the Officer issuing tender documents:________________________________________

Designation:________________________________________

Date:____________________

Cash Memo/Receipt No:________________________________________

Signature of the Tenderer
NOTICE INVITING TENDER NO. TMPL/P&A/03/2015 Dt. 20-04-2015

Sealed Item rate limited tenders are invited from the Contractors having experience and capacity in similar job for undertaking Custodianship/Caretaking of Two-wheelers & Four wheelers (Light vehicle) stand located near Tummalapalle Mill & Mines of UCIL Premises.

<table>
<thead>
<tr>
<th>Name of the work</th>
<th>Cost of tender document</th>
<th>Period of deployment</th>
<th>Earnest Money Deposit (Rs.)</th>
<th>Date of issue of tender document</th>
<th>Date of submission of tender</th>
<th>Date of opening of tender</th>
</tr>
</thead>
<tbody>
<tr>
<td>Custodianship/ Caretaking of Two-wheelers (bi-cycle /moped /scooter/ motor cycle) / Four wheelers (Light vehicle) Stand located at UCIL premises, Tummalapalle</td>
<td>Rs.500/-</td>
<td>24(twenty-four) months</td>
<td>25,000/-</td>
<td>From 20/04/2015 to 11/05/2015</td>
<td>12/05/2015 upto 3.00PM</td>
<td>12/05/2015 at 3.30 PM</td>
</tr>
</tbody>
</table>

The intending tenderer will have to produce documentary evidence to prove their experience and capabilities etc. in similar nature of work as mentioned above.

The tender paper will be issued only to the intending tenderers fulfilling the eligibility norms.

Full details, specifications, terms & conditions of work shall be available in the tender document for above N.I.T. which can be had from the office of the Manager (Admn), UCIL Tummalapalle on payment of cost of Tender document (non-refundable) in cash on all UCIL working days between 8.00 AM to 12.00 Noon and 2.00 PM to 4.00 PM after obtaining clearance from Manager (Admn) Tummalapalle. The request letters (in duplicate) of tenderer for issue of tender document must be accompanied with details of information about the tenderer. Tenders received without E.M.D. will be summarily rejected.

Sealed Tenders will be received in the tender box at the Office of the Manager (Admn), Tummalapalle upto 3.00 PM on the above stipulated date and will be opened on the same day at 3.30 PM at Tummalapalle by Chairman & Managing Director or his representative(s) in presence of the tenderers, who may like to be present.

The tender document can also be downloaded from UCIL’s website “www.ucil.gov.in” in which case, the cost of tender document must be submitted along with the offer in form of DD drawn in favour of “M/s URANIUM CORPORATION OF INDIA LIMITED” payable at State Bank of India, Pulivendula (Branch Code:0989), failing which, the offer will not be considered. The Corporation reserves the right to accept or reject or cancel any or all Tender(s) either in full or part thereof or to split up, if necessary, without assigning any reason whatsoever.
Inviting tender in a sealed envelope for undertaking contract work of Custodianship/Caretaking of Two/Four wheelers (bi-cycles/motor cycles/Scooters/mopeds/Four wheelers (Light vehicle)) located near Tummalapalle Mill & Mines premises of UCIL in all three shifts (A, B & C) in a day.

**Special Terms & Conditions of the contract:**

**Scope of Work:** This contract is intended to look after the safety of UCIL employee’s vehicles parked in the designated parking stand and numbers of vehicles are as follows:

1. Cycles: 20 (approx)
2. Mopeds/Motor cycles/Scooters: 500 (approx)
3. Four Wheelers: 10 (approx)

The above quantity is tentative and may vary to any extent. There shall be no extra payment for variation, if any.

1. **Security Deposit:** You have to deposit a sum of 5% of contract value towards initial security deposit in the form of cash in our Accounts section within 15 days from the date of issue of this letter/work order and balance 5% of security deposit shall be recovered from you.

2. **Duration of contract:** This contract shall be for a period of 24 (Twenty-four) months extendable for further 01 (One) year subject to satisfactory performance on the same, rate, terms & conditions basis.

3. You should deploy two persons (minimum) in each shift and to be deployed in all 03 shifts in all seven days of the week and minimum wages should be paid to the persons who will be deployed.

4. In case payment of workmen engaged for this work has not been made on stipulated payment day, Corporation shall compel the contractor to stop the work besides taking steps to make payment to the workmen at the risk and cost of the contractor.

5. Income-tax or any other tax, if applicable, as per rules shall be recovered from the Contractor’s bills and no reimbursement of the same shall be made by the Corporation.

6. This contract can be terminated by either party by giving one month notice in advance.

7. The vehicle parking stand shall be made available to the contractor on non-chargeable basis/free of cost for parking two/four wheelers (Light vehicle) i.e. Scooters, Motor cycles, mopeds, bi-cycles and four wheelers (Light vehicle) of UCIL employees.

8. No rent/licence fee shall be collected by the Contractor from UCIL employees towards caretaking of their vehicles parked.

9. No alteration/modification shall be made by Contractor without prior approval of the Corporation.

10. Electricity shall be provided on non-chargeable basis at vehicle parking area.
11 The Contractor should ensure the safety of Bi-Cycle/two-wheelers/ Four wheelers (Light vehicle) parked in the parking place.

12 In case of any theft of bi-cycle/two-wheelers/ Four wheelers (Light vehicle), or damage the custodian of Bi-Cycle/two-wheelers/ Four wheelers (Light vehicle) stand will be responsible for repairs/ replacement/deposit of cost of the bi-cycle/ two-wheelers/ Four wheelers (Light vehicle) within three days of the event occurred.

13 On the expiry of contract period, contractor should hand over the cycle/scooter/ Four wheelers (Light vehicle) stand intact to the Corporation. Any damage/loss will have to adequately be compensated by the Contractor to the Corporation.

14 Necessary workmen insurance coverage shall be obtained by the Contractor for 6(six) nos. of workers engaged for this work at his own cost for the whole period of contract so that the same shall be furnished to the Corporation for this work.

15 In case of any dispute arises out of this contract, the decision of the Corporation shall be final and binding.

16 The Contractor shall be paid on submission of their bill every month duly certified by the Officer-in-charge for this contract. The register of wages shall be maintained by the contractor and to be certified by the officer-in-charge.

17 All the labour rules shall be followed strictly and all statutory registers, forms stipulated under minimum wage (Central Rules) Act 1951 should be maintained by the contractor and to be furnished to the Corporation before the commencement of the work.

18 Tenders without earnest money are likely to be rejected. Tenderers are requested to inspect the site of work before quoting their rates. Rates quoted by the contractor shall be valid for a period of two year from the date of commencement of the contract.

19 No female workers/staff shall be allowed to be engaged by the contractor.

20 The contractor should be responsible for good behavior and etiquette of his staff as well as for efficient and prompt service.

21 The successful tenderer shall have to comply with the provisions of the Contract Labour (Regulations & Abolition) Act 1971 and rules framed thereunder.

22 The Corporation reserves the right to accept or reject any or all tenders either in full or part or to split up the work, if necessary, without assigning any reasons thereafter.

Signature of the Tenderer
NOTICE INVITING TENDER NO. TMPL/P&A/03/2015 Dt. 20-04-2015

**SCHEDULE OF RATE**

Schedule of quantities for custodianship/caretaking of two wheelers (bi-cycles/motor cycles/Scooters/mopeds/Four wheelers (Light vehicle)) stand located near UCIL premises, Tummalapalle in all three shifts (A, B & C) in a day.

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Item Description</th>
<th>Duration Of work</th>
<th>Minimum wages (Rs.)</th>
<th>Rate per month Rs.</th>
<th>Contractor’s profit in percentage (%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>Caretaking / custodianship of TWO WHEELERS (Bi-cycles/mopeds/motor cycles/scooter) &amp; Four wheelers (Light vehicle) of UCIL employees’ vehicles parked in the designated stand/parking area near UCIL premises, Tummalapalle including cost of manpower and contractor’s profit.</td>
<td>24 months</td>
<td>275.79</td>
<td>Rate in words: .................. .................. .................. ..................</td>
<td></td>
</tr>
</tbody>
</table>

Total No. of two wheelers (Bi-cycles/mopeds/scooter/motor cycle) – 520/-(approx.) & Four wheelers (Light vehicle) – 10 nos. (approx.)

Total quoted amount in words (Rupees______________________________)

Rebate if any ----------------------------------------------------------

Signature of the Contractor

1) All the rates should be written in figures and words without which tenders are liable to be rejected.
2) All the pages of tender documents must be duly signed by the tenderers along with their seal.
3) Overall rebate, if any, shall be quoted in the above column only and if written elsewhere shall not be considered.
4) Schedule of Rate (Price Part) shall be submitted in triplicate by the tenderer.

Signature of the Tenderer